## Council of Fellows

# Nomination Preparation Webinar

- Marq Truscott, FASLA Chair, COF Executive Committee
- Kay Williams, FASLA Past COF Jury member
- Curt Millay, ASLA Corporate Secretary



# Agenda

- Introduction and eligibility
- Choosing a category
- Using the templates

Narrative

Testimonials

Awards/Recognition

- Images
- Deadlines and submitting to ASLA





# Eligibility and process

The designation of Fellow is conferred on individuals in recognition of exceptional accomplishments over a sustained period of time.

Individuals considered for this distinction must be full members of ASLA in good standing for at least ten years and must be recommended to the Council of Fellows by the Executive Committee of their local chapter, the Executive Committee of the ASLA, or the Executive Committee of Fellows.





### KNOWLEDGE

LEADERSHIP/MANAGEMENT

**SERVICE** 

### WORKS

An individual may be nominated in up to two categories, but two separate nominations must be submitted, one for each category.

A nominee may opt to be considered in a different category during jury review, check box on form.



### KNOWLEDGE

- Specific influence of the nominee's accomplishments on the profession and on the public's knowledge of landscape architecture.
- Personal role in advancing education and the profession.
- Creation of significant new knowledge that advances landscape architecture or the communication of knowledge to others with exceptional effect.

Creation of new knowledge may be in the form of:

- research or scholarly inquiry that has been recognized by peers as worthy of publication.
- teaching or mentoring in either the university or the workplace that has been recognized as outstanding by students, graduates and peers.
- published works or other media (film, software, CDs, etc.) that conveyed important ideas about landscape architecture with appropriate critical acclaim.

This category is not specifically designated for educators, but includes the broader vision of knowledge within the profession.



### LEADERSHIP/MANAGEMENT

- Influence and impact of work on profession and contribution to public advancement of the profession.
- Personal leadership role and administrative ability demonstrated in project initiation or design, policy formation, project implementation, or planning.

Document exemplary leadership, administrative and managerial ability of people, projects, policy, and/or programs that have had a significant effect on advancing the practice of landscape architecture or have clearly impacted public recognition of issues important to the design, planning or management of the land.

Exemplary Leadership may occur in public, private, non-profit, and academic practice settings.



### SERVICE

- Exceptional volunteer accomplishments at local, state, national and/or international levels.
- Inspiring accomplishments, sustained over an extended period of time and serve as an example to others.
- Results contribute to the advancement of the profession and/or advance public recognition of the profession

Document service activities sustained over an extended period of time. Emphasize impacts and results.

Service to ASLA is not enough; explain how the service benefited the profession and the public (licensure, public relations, public education, etc.). Service does not have to be solely to/through ASLA.

Clarify whether service is paid or pro bono.



### WORKS

Exceptional accomplishments in planning and/or design

- Outstanding and sustained quality recognized by peers
- Significant impact on public and profession

Document mastery in significant completed works of landscape planning or design which have advanced the art, stewardship, and social responsibility of landscape architecture. While planning projects need not be implemented, such projects should have received significant recognition.

Works may include small or large, public or private, or local, regional, national, or international landscapes; and range from conception represented by plans or other illustrations, to built works.



experience/
 recognition

(These sidebars should include examples in the narrative, but may/should include other examples)

List accomplishments in <u>chronological</u> order beginning with most recent.

#### **EDUCATION**

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Certificate, Discipline, Institution, Year

### SELECTED HONORS AND AWARDS

National Awards [Year, Honor/Award, Issuing Organization]

Regional/Local Awards [Year, Honor/Award, Issuing Organization]

#### EXPERIENCE

Year- Present Current Position, Current Company

Year- Year Position, Company

Year- Year

Position, Company

Year- Year Position, Company

Year- Year Position, Company

Year- Year Position, Company

Year- Year

#### First name Last name, ASLA

Current Position, Company/School/Organization ASLA Council of Fellows Nomination: [CATEGORY]

On behalf of the Executive Committee of the [\_\_\_Chapter /ASLA/ASLA Council of Fellows], it is my privilege to nominate \_\_\_\_\_, ASLA, for your consideration.

**Executive Summary:** Describe how and why the nominee is outstanding and exceptional in their field. Limit 250-300 words. Use the remaining narrative to reinforce the summary.

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the narrative

executive summary

testimonials

accomplishments as specifically described in the narrative and should not exceed 75 words. Avoid using testimonials from supervisors. Insert a testimonial here in "italics" which might be sought from a client, peer, public official, and/or allied professional. Insert a

testimonial here in

Insert a testimonial here

in "italics" which might

be sought from a client.

professional. It should

attest to the nominee's

peer, public official,

and/or allied



## Knowledge

- Exceptional accomplishments sustained over an extended period of time.
- Specific influence of the nominee's accomplishments in this category on the profession and on the public's knowledge base of landscape architecture.
- Personal role in advancing education and the profession.

List accomplishments in <u>chronological</u> order beginning with most recent.

#### **EDUCATION**

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Certificate, Discipline, Institution, Year

#### PUBLICATIONS/RESEARCH

[Year, Title, Publication]

### First name Last name, ASLA

Current Position, Company/School/Organization ASLA Council of Fellows Nomination: **Knowledge** 

On behalf of the Executive Committee of the [\_\_\_Chapter /ASLA/ASLA Council of Fellows], it is my privilege to nominate \_\_\_\_\_, ASLA, for your consideration.

Executive Summary: Describe how and why the nominee is outstanding and exceptional in their field. Limit 300-400 words. Use the remaining narrative to reinforce the summary. In order to maintain the format of the first page, the box surrounding the executive summary is not necessary. Be sure to a heading however.

Address the nominee's exceptional accomplishments sustained over an extended period of time.

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### Leadership/Management

- Exceptional accomplishments sustained over an extended period of time.
- Influence and impact of this work on the profession of landscape architecture and contribution to public advancement of the profession.
- Personal leadership role and administrative ability demonstrated in the accomplishment of project initiation or design, policy formation, or planning.

List accomplishments in <u>chronological</u> order beginning with most recent.

#### EDUCATION

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Certificate, Discipline, Institution, Year

#### PROFESSIONAL LEADERSHIP ACTIVITIES

[Year(s), Activity, Role]

### First name Last name, ASLA

Current Position, Company/School/Organization ASLA Council of Fellows Nomination:

### Leadership/Management

On behalf of the Executive Committee of the [\_\_\_Chapter /ASLA/ASLA Council of Fellows], it is my privilege to nominate \_\_\_\_\_, ASLA, for your consideration.

Executive Summary: Describe how and why the nominee is outstanding and exceptional in their field. Limit 300-400 words. Use the remaining narrative to reinforce the summary. In order to maintain the format of the first page, the box surrounding the executive summary is not necessary. Be sure to a heading however.

Address the nominee's exceptional accomplishments sustained over an extended period of time.

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### Service

- Exceptional accomplishments as a volunteer at the local, state, national and/or international levels sustained over an extended period of time that are truly inspiring and serve as an example to others.
- Notable activities that contribute to the advancement of the profession of landscape architecture and public recognition of the profession.

List accomplishments in <u>chronological</u> order beginning with most recent.

#### **EDUCATION**

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Certificate, Discipline, Institution, Year

## PROFESSIONAL SERVICE ACTIVITIES

[Year(s), Activity, Role]

### First name Last name, ASLA

Current Position, Company/School/Organization ASLA Council of Fellows Nomination: Service

On behalf of the Executive Committee of the [\_\_\_Chapter /ASLA/ASLA Council of Fellows], it is my privilege to nominate \_\_\_\_\_, ASLA, for your consideration.

**Executive Summary:** Describe how and why the nominee is outstanding and exceptional in their field. Limit 300-400 words. Use the remaining narrative to reinforce the summary. In order to maintain the format of the first page, the box surrounding the executive summary is not necessary. Be sure to a heading however.

Address the nominee's exceptional accomplishments sustained over an extended period of time.

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### Works

- Exceptional accomplishments in planning, and/or design, which have been sustained over an extended period of time
- Completed works, which demonstrate mastery of the art, stewardship and social responsibility of landscape architecture
- Projects demonstrate outstanding quality and significant impact on the public and the profession evidenced through recognition.
   Recognition can include awards from ASLA or from other allied organizations such as AIA, APA, ULI, etc.

List accomplishments in <u>chronological</u> order beginning with most recent.

#### EDUCATION

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Degree (Bachelor of Landscape Architecture/MLA), Institution, Year

Certificate, Discipline, Institution, Year

## SELECTED HONORS AND AWARDS

National Awards [Year, Honor/Award, Issuing Organization]

Regional/Local Awards [Year, Honor/Award, Issuing Organization]

### First name Last name, ASLA

Current Position, Company/School/Organization ASLA Council of Fellows Nomination: **Works** 

On behalf of the Executive Committee of the [\_\_\_Chapter /ASLA/ASLA Council of Fellows], it is my privilege to nominate \_\_\_\_\_, ASLA, for your consideration.

Executive Summary: Describe how and why the nominee is outstanding and exceptional in their field. Limit 300-400 words. Use the remaining narrative to reinforce the summary. In order to maintain the format of the first page, the box surrounding the executive summary is not necessary. Be sure to a heading however.

Address the nominee's exceptional accomplishments in planning, and/or design, which have been sustained over an extended period of time.

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## the narrative

- Structure narrative to address criteria
- Introduction: the Executive Summary should briefly state 'how' and 'why' the nominee is outstanding
- Follow-up with well-chosen examples that clearly support the exceptional contributions of the nominee.

#### Steven Spears, ASLA, PLA, AICP

Principal and Partner, Design Workshop
ASLA Council of Fellows Nomination: Works

On behalf of the Executive Committee of the Texas Chapter of the ASLA, it is my privilege to nominate Steven Spears, ASLA, for your consideration.

Executive Summary: In landscape architecture, where decisions can have a substantial impact on communities, it is imperative that design balances ecology and humanity. Throughout his 16 year career, Steven Spears has masterfully integrated the principles of environmental sensitivity, community benefit, economic sustainability and sensory art/ aesthetics elements in each project with which he has engaged. His body of work is helping to prove that no matter how complex the project or how fast a city is growing, designs can be implemented with sensitivity and grace. These results are realized in several of the nationally award-winning projects he has led, including Bagby Street Reconstruction, Wimberley Blue Hole Regional Park, Houston Arboretum and Nature Center, Lafitte Greenway and Corridor Revitalization plans, Residences at The Little Nell, Avon West Town Center Redevelopment and Implementation, and Woody Creek Garden.

As a landscape architect, urban designer, planner and artist, Steven Spears' work draws upon his experiences growing up in a rural Indiana town and explores the ways in which design and planning can be the instrument for healthier communities in light of global urbanization.

Steven's commitment to community development that enhances quality of life began as an undergraduate at Ball State University, where he completed an award-winning downtown plan focusing on economic, social and physical improvements for his hometown of Yorktown, ledione. Use diverse artificile dependent problem.

In 2005, Steven was comfortably established as an award-winning designer in the Design Workshop Aspen

#### EDUCATION

Master of Fine Arts, University of Texas at Austin, College of Fine Arts, 2009

Bachelor of Landscape Architecture, Ball State University, College of Architecture and Planning, 1999

#### CERTIFICATIONS

Professional Landscape Architect: Texas, Indiana, Colorado

American Institute of Certified Planners: 2012

#### PROFESSIONAL LEADERSHIP ACTIVITIES

2014-Present Texas ASLA Central Texas Section Chair

2013-Present Landscape Architecture Magazine Editorial Board

2013-Present Urban Land Institute Recreation Development Council

- Focus on key significant achievements (cutting edge/seminal work, most prestigious awards, most recognized,, etc.)
- Document value through results (innovations brought about by nominee's work, peer or user assessments of impact, changes in perception or practice, etc.)
- Be enthusiastic yet truthful
- Use bullets and sub-headings to break up the narrative for ease of review
- Make it easy for the jury to read and understand!



## the narrative

In Rio, she volunteered to coordinate a workshop for 40 non-design professionals from 10 countries who studied ways of making historic Mount Sugarloaf more accessible and ecologically healthy. The workshop

- Clearly state the specific role(s) of the nominee
- Be precise in attributing work, awards, publications, etc.
- Be clear on the nominee's role in group or team efforts. Example: When leading a project, what did the nominee do?

St. Edward's University Master Plan and Landscape
Projects, Austin, Texas. 2002 – 2013. Role: Principal in
Charge, and designer of all projects through Design
Development.

In the 1990's, in Cambridge, MA, Ms. Jones provided pro bono planting design and arranged for donations and installation of plants for Chilton House, a hospice for AIDS and other terminally ill patients. Having read a newspaper article that illuminated lo-

- Use action verbs: Led, Directed, Designed,
   Managed, Organized, Created, etc.
- Provide evidence of impact. Not enough to serve on a committee—what were the results?
- Clarify, clarify, and clarify.



# the testimonials

When we started our journey to build on the Iowa Capitol Complex, we were cognizant that our modern model building and landscape would need to meld with the established Capitol grounds. Jim Schuessler's vision and work did exactly that. The natural prairie vegetation thrives via filtering the runoff of not only the site, but an area double the size of our property. The combination of Mr. Schuessler's plant selections with innovative stormwater strategies delivered beauty, neighborhood practicality and sustainability on a modest state budget.

Judi K. Cooper | Executive Secretary, Iowa Utilities Board Jennifer illustrates the power of designers to create a welcoming context for people. She organized and led daylong charrettes for us at Pão de Acúcar in Rio de Janeiro and Kiyomizu-dera Temple in Kyoto as part of international conferences on Universal Design. With her experience and facilitating approach, she brought together a global set of [professionals] along with people with disabilities to explore how to make these major cultural treasures into places for everyone.

> - Valerie Fletcher Executive Director Institute for Human Centered Design Boston, MA

- Testimonials should be specific to the nominee's work
- Should relate to the category criteria and to accomplishments addressed in the narrative
- Should reflect writer's actual experience with nominee—do not use generally-worded recommendations.
- Diversify testimonial writers use clients, municipal officials, and others that show the nominee's breadth of influence.

- Avoid using supervisors of any kind.
- Do not use too many ASLA officers as testimonial writers. (ASLA officers should use their business affiliation in their references)
- Try to go outside ASLA to show impact of nominee's work.



# awards & recognition

#### Multi-variate Study of Stormwater BMPs

2011 Honor Award, Research Category, ASLA National 2011 Honor Award, PGASLA

#### City of Greensburg Sustainable Comprehensive Plan

2009 Honor Award, Analysis and Planning Category, ASLA National

2008 Sustainable Cities Award. Financial Times & Urban Land Institute

2008 Daniel Burnham Award for a Comprehensive Plan. APA National 2010 Honor Award, AIA Central

States (AIA CS) 2008 Honor Award, PGASLA

#### Noisette Community Plan

2005 Award of Excellence. Analysis and Planning Category, ASLA National

2005 Honor Award, PGASLA

#### AWARD-WINNING PROJECTS

Visual Impact Assessment Process, MnDOT, Honor Award, ASLA-Minnesota, 1994.

TH 33 St. Louis River Bridge. MnDOT, Cloquet, MN, FHWA Excellence in Highway Design, Honorable Mention-Structures.

TH 57 Zumbro River Bridge. MnDOT, Mantorville, MN, Award of Excellence, Biennial Concrete Bridge Awards, Portland Cement Association, 1998.

Triangle Expressway Aesthetic Design Guidelines, NCTA. Charlotte, NC. Outstanding Planning Award, APA-North Carolina, 2008.

Legacy Parkway and Preserve Context Sensitive Solutions.

UDOT, Salt Lake City, UT. FHWA Environmental Excellence Award - Excellence in Ecosystem Habitat and Wildlife, 2007; 10 Best U.S. Highway Projects. Roads and Bridges, 2008.

Accelerate I-465 Context Sensitive Solutions Design Guidelines, INDOT. Indianapolis, IN. Award of Excellence, ASLA-

Nominations should show evidence of recognition over a sustained period of time

Include national and local awards (ASLA and other relevant, allied organizations) and recognition that support the category of nomination.

Recognition does not have be awards; it can be evidence that nominee is viewed as expert in the field - speaking engagements, invitations to sit on juries, etc.

- Provide a sense of time and when specific accomplishments were achieved in relation to the nominee's career.
- Organize all sidebar information in chronological order
- Clarify which awards are national, regional, local



# the images



Aquino Image 01 Zobon Sculpture Garden ASLA National Honor Award, 2009

A cantilevered overlook and private rear terraces allow residents and visitors to engage the 'Sky Garden' reflecting pond. The pond system utilizes a combination of vegetation and organic filters to sustain an active koi fish population.

WORKS is only category that requires/allows images

20 images only using PowerPoint template provided on website.

Include nominee's name, image number, title of project and a descriptive caption of no more than 50 words.

Projects included in the PowerPoint should be addressed in the narrative. Do not include a project not in narrative.

- Provide succinct caption of why the image is important
- Use professional photography
- Update old photography if possible.
- Photoshopped images should be labeled as such
- Include award information in caption if applicable



# the images



The master plan was designed to create publicly accessible programmed water front around the re-created lake with excursion boat docking, promenades, fountains and cafes. The man-made beach and green roof theater building can be seen in the background. Shenzhen Bay and the

mountains of Hong Kong lie beyond.





Greensburg Implementation Projects – Main Street

Deteriorated Systems - The tornado destroyed 90% of
the town. The crisis presented opportunity to create a
streetscape focused on pedestrian experience and
community interactions

Renewed Hope - As a result of meticulous, thoughtful design, this national ASLA award-winning streetscape regenerates the community and reintroduce commerce to the town.



Multiple images are allowed are one page, however, each image must be numbered individually and counts toward 20-image limit. 20 images not 20 pages.

## summary

### chapter signature

- Last page ends with a summary of nominee by the chapter
- Signed by chapter president only
- Chapter executive committee decides who is submitted
- Chapter executive committee should review and feel comfortable signing off on submission

for two historic parks – Alviso Adobe Community Park in Pleasanton and Peralta Hacienda Historical Park in Oakland

On a national level, Chris sought to engage other states in the HALS program by issuing a challenge to document children's theme parks. She promoted the challenge and succeeded in winning a \$1,000 grant from the National Trust for prize money. The success of the program led Paul Dolinsky, Chief of HALS at the National Park Service, to adopt it as an annual program.

As part of ASLA's campaign to gain funding for HALS, Chris worked with Roxane Blackwell in a tremendous effort to reach out to her chapter members, to ASLA, to AIA and to the California Preservation Foundation (CPF) for support. As a result, members of Congress received more appeals than during any previous year, and significantly more of the legislators signed on to the legislation. During this time Chris also served two terms as chair of ASLA's Historic Preservation PPN. She was an active chair, working with Kasha Helget and Rachel Shaw, and issued regular HP PPN bulletins to keep her membership informed of issues and encourage them to attend the annual ASLA conferences.

As a HALS Liaison, Chris takes seriously her duty to educate public officials and others about the HALS program. She has given lectures for our chapter, for the AIA San Francisco chapter, for CPF and for several other groups. She organized a contingent to meet with the State Historic Preservation Office (SHPO) in Sacramento and participated in ASLA's lobby day to advocate for HALS. Working with Clark Ebbert, she has given three talks on HALS at ASLA's national conferences. These efforts have been successful; Alameda County and the cities of Oakland and San Francisco have each stipulated that cultural landscapes be documented in accordance with HALS standards thanks to the advocacy of Chris and the Northern California chapter.

I heartily recommend Chris Pattillo as a fellow of ASLA.

April Philips, RLA, FASLA

President ASLA San Francisco Chapter

## deadlines

chapter nominations

international members

Nominations are due to ASLA headquarters by Friday, January 26, 2018, 11:59pm Pacific time.

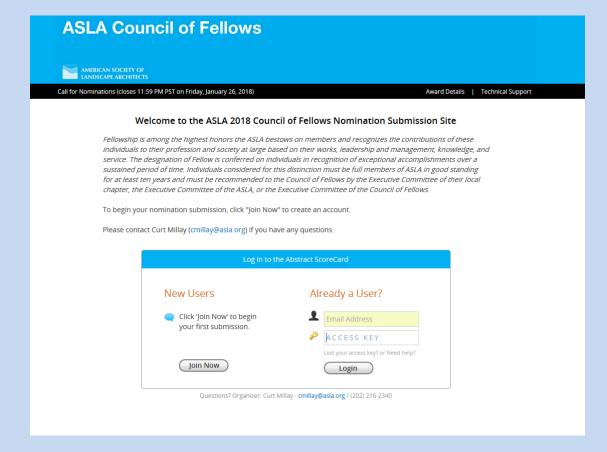
Submissions are due to ASLA headquarters by Friday, January 1, 2018, 11:59pm Pacific time.

Materials will be reviewed by the COF Executive Committee for possible nomination to the Council. If nominated, the submission will be included with chapter nominations during jury review.

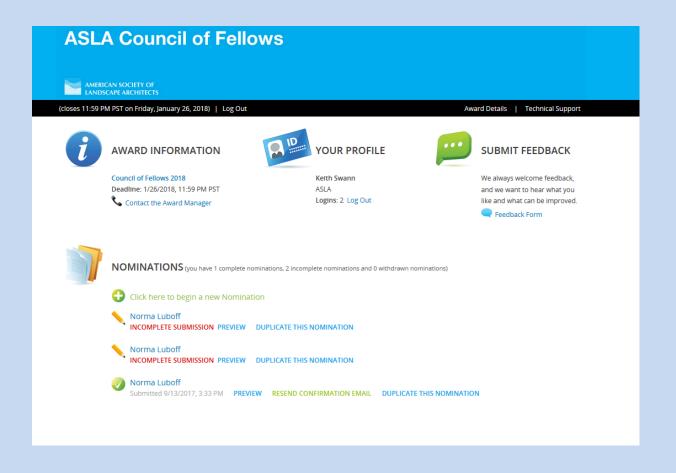
Domestic members who are not affiliated with a chapter may also submit to COF Executive Committee by this deadline (this includes individuals who move a lot or live/work in multiple states and may fall under radar of a chapter).

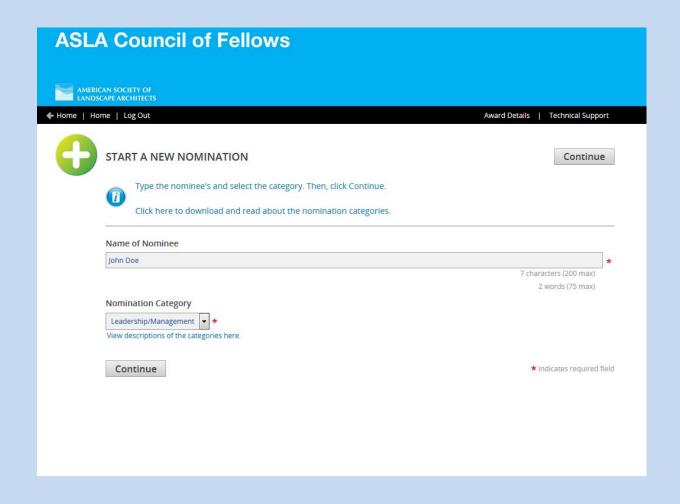
COF Jury convenes March 16, 2018.

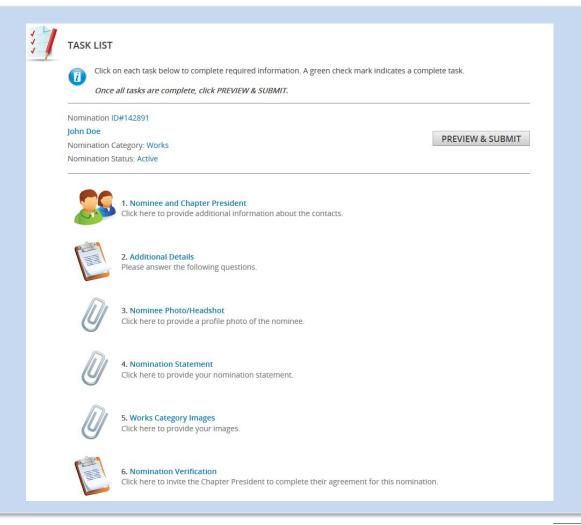




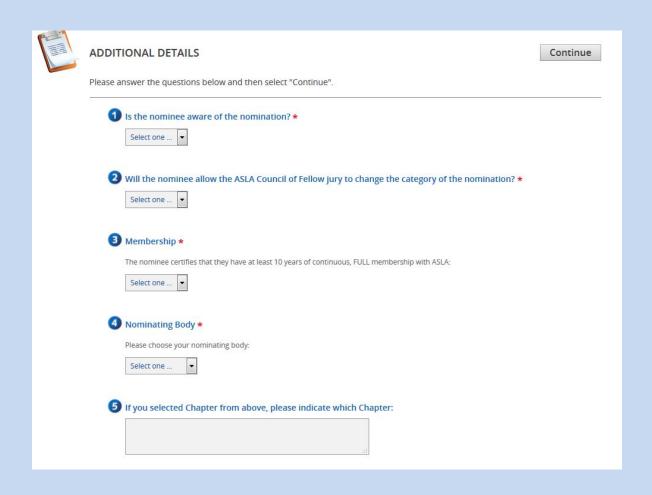
Submit five-page statement and Power Point if, applicable, via new online submission system. If using Publisher or InDesign, please submit PDF files.







	Please Not	e: This inform	nation will be used	to contact the nominee	with jury results.		
2	Personal Details		-	Mailing Address	•	Contact Details	
Prefix	_		Address Line 1	636 Eye St, NW	Phone #	(202) 216-2340	
irst Name	CURTIS	*	Address Line 2		Phone #.	2	
ddle Initial			Address Line 3		Fa	(202) 898-1185	
Last Name	MILLAY	*	City	Washington	Ema	cmillay@asla.org	*
	N/A ▼		State	District of Columbia	•		
			Zip	20001-3736			
			Country	United States	*		
	Administrative As	sistant (they v	vill be copied on all em	ails) Email	■ Not applicable		
	2						
*	Professional Infor	mation (as it v	vill appear on nominat	tion materials)			
*	Position						
*	Position  Corporate Secretary				*		
*					*		



# QUESTIONS?



Curt Millay, ASLA

cmillay@asla.org

202-216-2340

